



**CITY OF LOS ANGELES**  
**EMERGENCY OPERATIONS CENTER**  
**BUSINESS OPERATION CENTER (BOC) REPORT**

**BOC**

<b>EVENT/INCIDENT NAME:</b>	<b>DATE:</b>	<b>TIME REPORT PREPARED:</b>
-----------------------------	--------------	------------------------------

<b>REPORT VERSION:</b> <input type="checkbox"/> INITIAL <input type="checkbox"/> UPDATE <input type="checkbox"/> FINAL	<b>EOC STATUS:</b> <input type="checkbox"/> LEVEL 1 <input type="checkbox"/> LEVEL 2 <input type="checkbox"/> LEVEL 3 <input type="checkbox"/> CLOSED
--	---

**EOC OBJECTIVES:**

*[TO BE COMPLETED BY PLANNING AND INTELLIGENCE SECTION]*

**BOC TASKS:**

*[72 HOUR INCIDENT ESSENTIAL OPERATIONS COMPLETED BY BOC DIRECTOR]*

**RESOURCE MANAGEMENT:**

RESOURCES	# OF REQUESTS	# OF DONATED RESOURCES	# OF LOANED RESOURCES	# OF COMPLETED REQUESTS	# OF SCARCE RESOURCES
-----------	---------------	------------------------	-----------------------	-------------------------	-----------------------

**RESOURCE SOURCES:**

**RESOURCES ISSUES:**

PERSONNEL:

EQUIPMENT:

SUPPLIES:

FACILITIES:

**INCIDENT SUMMARY:**

*[PROVIDE A BRIEF SUMMARY OF MAJOR INCIDENT EVENTS INCLUDING LOCATION AND STATUS OF IMPACTED POPULATIONS]*

**SITUATION ASSESSMENT:**

**LIFE SAFETY:**

**INCIDENT STABILIZATION:**

**PRESERVATION OF PROPERTY:**

**SERVICE RESUMPTION:**

**SIGNIFICANT BOC ACTIVITIES FOR REMAINDER OF CURRENT OPERATIONAL PERIOD:**

**PROJECTED BOC ACTIVITIES FOR NEXT OPERATIONAL PERIOD:**

**SECTOR OPERATIONS REPORT**

**CRITICAL INFRASTRUCTURE SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**HEALTHCARE SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**BANKING SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**ENTERTAINMENT SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**MANUFACTURING SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

NON-OPERATIONAL

CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED

PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND

FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

ADDITIONAL INFORMATION:

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**CONSTRUCTION SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

ADDITIONAL INFORMATION:

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**HOSPITALITY SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**INFORMATION TECHNOLOGY SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**TRANSPORTATION SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**



**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**ASSOCIATIONS SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

NON-OPERATIONAL

CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED

PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND

FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

ADDITIONAL INFORMATION:

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**RETAIL SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

ADDITIONAL INFORMATION:

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**FAITH BASED ORGANIZATIONS SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**ACADEMIC SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**

**SECTOR OPERATIONS REPORT**

**NON-PROFIT SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

- NON-OPERATIONAL
- CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED
- PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND
- FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

REPORT PREPARED BY:

REPORT APPROVED BY:

**SECTOR OPERATIONS REPORT**

**GOVERNMENT SECTOR**

**1. LEVEL OF SECTOR FUNCTIONALITY:**

NON-OPERATIONAL

CONTINUITY OF OPERATIONS (COOP) IMPLEMENTED

PARTIALLY OPERATIONAL / MINIMAL RESOURCES TO RESPOND

FULLY OPERATIONAL/RESPONDING

**DESCRIPTION OF BOC FUNCTIONALITY:**

# OF SECTORS IN BOC \_\_\_\_\_ OF 15.

# OF SECTORS WORKING VIRTUALLY \_\_\_\_\_ OF 15.

**2. DESCRIBE YOUR SECTOR'S DAMAGES? [INITIAL DAMAGE ESTIMATE (IDE)]:**

PROVIDE INITIAL DAMAGE ESTIMATE: \$ \_\_\_\_\_

**3. SECTOR OPERATIONS [WHAT IS YOUR SECTOR DOING?]:**

**LIST ACTIVE ORGANIZATIONS/ COMPANIES:**

**4. CRITICAL RESOURCE SHORTAGES:**

CURRENT:

NEXT 24-48 HOURS:

OTHER RESOURCE CONCERNS:

**5. 12/24/48/72 HOUR POTENTIAL IMPACTS BOC OPERATIONS:**

**ADDITIONAL INFORMATION:**

**REPORT PREPARED BY:**

**REPORT APPROVED BY:**